**Partners’ Role – IPB**

**Activities to be carried out related to**

**“IO1 – Student's Assessment Toolkit”**

**Activity IO1.1**

Creation of all templates needed for carrying out the activities

**Expected results:**

Template: IO1.A – Assessment Tools

Template IO1.B – Review Tool

**Start Date**: 1 September 2018

**End Date**: 15 October 2018

**Activity IO1.3**

Definition of:

* 10 math topics – at least 2 topics for each HEI partner
* 20 questions/answer, for each topic, for the Student Need Assessment Tool (Self evaluation)
* 10 questions/answer, for each topic, for the Student Assessment Tool

**Expected results:** Availability of the first part of both assessment tools

**Start Date**: 1 November 2018

**End Date**: 31 March 2019

**Activity IO1.4**

Definition of further:

* 20 questions/answer, for each topic, for the Student Need Assessment Tool (Self evaluation)
* 10 questions/answer, for each topic, for the Student Final Assessment Tool

**Expected results:**

- Availability of both assessment tools:

* 40 questions/answer, for each topic, for the Student Need Assessment Tool
* 20 questions/answer, for each topic, for the Student Assessment Tool

**Start Date:** 1 April 2019

**End Date:** 30 June 2019

**Activity IO1.5**

Review material (at least 3 topics for HEI partner):

* Review 20 questions/answer, for each topic, for the Student Need Assessment Tool
* Review 10 questions/answer, for each topic, for the Student Final Assessment Tool

**Expected results**

- Finalisation of both assessment tools:

* 20 questions/answer, for each topic, for the Student Need Assessment Tool
* 10 questions/answer, for each topic, for the Student l Assessment Tool

**Start Date:** 1 April 2019

**End Date:** 30 May 2019

**Activity IO1.6**

Review of further material (at least 3 topics for HEI partner):

* Review 20 questions/answer, for each topic, for the Student Need Assessment Tool
* Review 10 questions/answer, for each topic, for the Student Final Assessment Tool

**Expected results:**

- Finalisation of both assessment tools:

* 20 questions/answer, for each topic, for the Student Need Assessment Tool
* 10 questions/answer, for each topic, for the Student l Assessment Tool

**Start Date:** 1 July 2019

**End Date:** 31 December 2019

**Activities to be carried out related to**

**“IO2 - Guidelines for Teachers on Inclusive Education”**

**Activity 2.1**

Creation of all the templates needed for carrying out the activities

**Expected results:**

Template: IO2.A – Existing Video Review

Template: IO2.B – Video Lessons

Template: IO2.C – Teaching Material

Template: IO2.D – Teaching material review

**Start Date**: 1 April 2019

**End Date**: 30 April 2019

**Activity 2.2**

Identification and review, by each partner, of 5 existing videos for each assigned topics (at least 2 topics by HEI partner).

**Expected results:**

- Database of existing videos (at least 10 per partner)

**Start Date**: 1 May 2019

**End Date:** 31 August 2019

**Activity 2.3**

Production/adaptation, by each partner, of:

* 5 video lessons (for each assigned topic)

**Expected results:** - Database of video lessons

**Start Date:** 1 September 2019

**End Date:** 31 January 2020

**Activity IO2.4**

Production/ adaptation, by each partner and for each assigned topic, of:

* 10 Teaching material (podcast, pdf, …)

**Expected results:**

- Database of Teaching material

**Start Date**: 1 February 2020

**End Date**: 30 May 2020

Activity IO2.5

Review the proposed materials:

* Each HEI partner review all material of 3 math topics

Expected results:

- Database of all material.

Start Date: 1 June 2020

End Date: 30 September 2020

**Activities to be carried out related to**

**“IO3 – Community of Practice”**

Activity IO3.1

Creation of all the templates needed for carrying out the activities

Expected results:

Template: IO3.A – Structure of the Community

Template: IO3.B – Contribution Form

Template: IO3.C – Good Practice Form

**Start Date**: 1 May 2020

**End Date**: 30 May 2020

Activity IO3.2

Contribution to the community of practice from target groups.

**Expected results:**

- Community of Practice

Start Date: 1 June 2020

End Date: 30 August 2020

Activity IO3.3

Contribution to the community of practice from target groups related to good practice

**Expected results:**

- Database of best practices

**Start Date**: 1 September 2020

**End Date:** 30 October 2020

Activity IO3.5

Review the online guidebook of good practices

**Expected results:**

- Reviewed Online Guidebook

**Start Date:** 1 January 2020

**End Date:** 31 January 2021

**Activities to be carried out related to**

**“ME – Multiplier Event”**

Activity ME1

Organisation of an event for 40 Portuguese lecturers/researchers/teachers/policy makers in order to present, discuss the project results and address their sustainability in the national system.

Activity ME2

Organisation of an event for 20 (Italian/Romanian/Lithuanian/Irish) lecturers/researchers/teachers/policy makers in order to present, discuss the project results and address their sustainability in the national system.

**Expected results:**

Event with 20 participants (40 participants for Portugal).

**End Date**: 31 January 2021

**Activities to be carried out related to**

**“TA – Training Activities”**

Activity TA1

Production of templates for the organisation of a 5 days training event in Braganca to train Maths lecturers to the use of TEL (Technology Enhanced Learning) to assess their first year students’ gap in Maths knowledge and to teach them the necessary Maths concepts.

The training activity is scheduled for the November 2020

Expected Results:

Training Programme

Certificate for the participants

Definition of the contents for the Europass and of the ECTS credits

Start Date: April 2020

End Date: May 2020

Activity TA2

Each partner should:

* Identify 2 participants in the training activity
* Contact the National Europass Centre ([link](https://europass.cedefop.europa.eu/about/national-europass-centres)) in order to activate the Europass Mobility for each participant.

**Expected Results:**

Involvement of 2 participants per partner

Start Date: 1 July 2020

End Date: 30 September 2020

Activity TA3

Delivery of the training activity

End Date: November 2020

Activity TA4

Sending to Pixel of supporting documents (Report on the training activity, Register of participants, Programme, Certificates).

End Date: 15 December 2020

Activity TA5

Sending to Pixel of supporting documents: copies of the Europass certificates, description of the participants profiles and selection methodology.

End Date: 15 December 2020

**Activities to be carried out related to**

**“PM – Project Management”**

Activity PM1.2

Participation in Partners Meetings.

1st Meeting: Florence (IT) 2nd Meeting: Limerick (IE)

3rd Meeting: Kaunas (LT) 4th Meeting: Braganca (PT) 5th meeting: Iasi (RO)

**Meeting Date:**

1° meeting: October 2018

2° meeting: May 2019

3° meeting: December 2019

4° meeting: July 2020

5° meeting: February 2021

Activity PM1.3

Selection and involvement for testing activities, by each partner, of

* 20 students
* 5 lecturers

Upload on the project portal of the related information.

Expected results:

- Online Database of Target Groups

Start Date: 1 October 2018

End Date: 31 December 2018

**Activity PM1.4**

In Progress reporting on activities

Production and Uploading of Project Activities Report Forms.

Expected results by each partner:

In progress Project Activities Report**.**

Time Schedule:

30 November 2018-2019-2020

28 February 2019-2020-2021,

30 May 2019-2020,

30 August 2019-2020

Activity PM1.5

Financial Report

Production of Project Financial Report.

Expected results by each partner:

Project Financial Report.

Time Schedule:

Progress: 30 April 2019

Progress: 15 October 2019

Final: 15 March 2021

**Activities to be carried out related to**

**“PM2 – Dissemination”**

Activity PM2.2

Development of project logo and brochure .

Expected results:

Project brochure.

Start Date: 1 September 2018

End Date: 15 November 2018

**Activity PM2.4**

Dissemination trough Facebook:

Partners must upload at least 1 post per month on the activities carried out at national level.

Start Date: 1 December 2018

End Date: 28 February 2021

Activity PM2.5

Translation of project brochure.

Expected results:

Project brochure in national language.

Start Date: 1 November 2018

End Date: 30 November 2018

Activity PM2.6

Organization of 1 dissemination event on the project every month and uploading the dissemination events description on the project web site.

Expected results by each partner:

Filling in of the dissemination form on the project web site (every three months)

Time Schedule:

30 November 2018-2019-2020

28 February 2019-2020-2021,

30 May 2019-2020,

30 August 2019-2020

**Activity PM2.7**

Production of the best practice dissemination report.

Expected results by each partner

One progress and one final Best Practice Dissemination Report.

End Date for Year 1:

15 October 2019

End Date for Year 2:

15 February 2021

**Activities to be carried out related to**

**“PM3 – Exploitation”**

Activity PM3.2

Involvement in the project of at least 6 organizations (3 per year) operating in the field of education, who will join the project as associated partner filling in the Associate partner form. They will be also inserted as Associate Partners on the project portal.

Expected results by each partner:

- 6 letters of participation in the project as associate partners (3 per year)

- 6 Associate Partners template filled in (3 per year)

End Date for Year 1:

15 October 2019

End Date for Year 2:

15 February 2021

Activity PM3.3

Publication of announcements on 6 portals (3 per year) or websites addressed to teachers.

Expected results by each partner

- 6 exploitation links (3 per year).

End Date for Year 1:

15 October 2019

End Date for Year 2:

15 February 2021

**Activities to be carried out related to**

**“PM4 – Quality and Monitory Plan”**

Activity PM4.3

Evaluation of the Intellectual outputs:

* Collection of 2 testimonials
* Collection of 20 evaluation questionnaires
* Sending of evaluation report on the IOs

Expected results:

National Evaluation Report

Start Date: 1 January 2021

End Date: 28 February 2021